

Padstow School

Grenville Road Padstow



Cornwall. PL28 8EX

Headteacher: Mr. P. Banks
Tel: 01841 532510

Admin. Officer: Mrs J. Brooks
Fax: 01841 533521

email: secretary@padstow.cornwall.sch.uk

Leave of absence request form.

Child's name Class
..... Class
..... Class

I wish to apply for leave of absence for my child, as detailed above for the following period of time: -

From: Toinclusive

Reason for absence: (Please tick the boxes that apply)

- I/we work in the tourist trade
- The dates are favoured by my employer
- Family visit
- Business trip
- Cost of holiday is affordable
- Other

Attached is a leaflet "What to do on Holiday". This will give you ideas to keep up your child's education whilst away.

Signed (parent): Date:.....

Please note: Under normal circumstances leave of absence for holiday purposes can only be granted for a period not exceeding 10 school days, in any one academic year.

With regard to pupils whose parents have separated, permission will be granted to either parent with full parental responsibility. The school expects both parents with parental responsibility to co-operate with one another with respect to holiday leave. The school does not wish to be drawn into domestic disputes regarding such issues and where parents are unable to agree it will be for the courts to decide. The school, for its part, will recognise the parental rights of either parent until such time as a court order provides other specific direction.

