

ST.KATHARINE'S CE (VC) PRIMARY SCHOOL

The Use of Physical Interventions by Staff to Control and Restrain Children

This procedure supports the application of the LA/School Policy on the use of physical intervention to control and restrain children. All staff should study the policy statement carefully – it can be found in the Headteacher's Office or via Wisenet.

1. The person responsible for authorising staff to use physical intervention to control and restrain children as part of a structured and planned intervention within this school is Sharon Cross.
2. The person responsible for ensuring that all planned use of physical intervention is risk assessed is Sharon Cross.
3. Copies of all risk assessments are held in the Head's Office and are reviewed after every use of force.
4. Currently, no one in the school is trained to engage in a planned intervention and therefore planned interventions are not used.
5. Only those trained in appropriate techniques within the last five years may be listed in "4". The person responsible for ensuring that appropriate training is provided, including regular updates, is Sharon Cross.
6. Training records are held in the Head's Office where appropriate.
7. All whose roles include the supervision of children may use reasonable force in an unplanned intervention where it is necessary to prevent a serious injury from occurring.
8. Every use of physical intervention is to be reported the same day to the Headteacher or the deputy in charge if the Headteacher is off-site. The Headteacher or deputy will ensure that a parent of the child who has had force used against them is notified that day.
9. In addition, the details of each use of physical intervention must be recorded on the Use of Physical Intervention Form. This form can also be found on page 12 in the Policy Statement and Guidance book on the Use of Physical Interventions by Staff. The person leading the planned or unplanned intervention must complete this form.
10. The Headteacher will review every use of physical intervention.

APPENDIX II

REPORT ON THE USE OF PHYSICAL INTERVENTION

Report compiled by (principal restrainer): _____

Name of young person: _____ Year / Age: _____

Date of incident: _____

Where incident occurred: _____ Time of incident: _____

Witnesses – staff: _____

Witnesses– young persons: _____

Why was the use of force necessary?

- a) to prevent injury to myself or other staff;
- b) to prevent injury to young person or other young persons;
- c) to prevent damage to property;
- d) other:

_____.

Give a detailed account of how the incident began and progressed, including what was said by each party, what steps were taken to defuse or calm the situation and what force was applied, how was it applied and for how long.

What was the outcome of the incident including the need for any medical treatment?

Signed:

Date:

Time:

**FOLLOWING SECTION TO BE COMPLETED BY
HEADTEACHER / MANAGER OR OTHER SENIOR
MEMBER OF STAFF.**

Follow-up action:

Have parents been notified about this incident?

YES / NO

If YES – by what means and when?

Signed: _____

Date: _____

Time: _____

Print Name: _____

Headteacher/ Manager/Senior Member of Staff