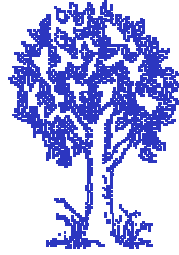


PARLEY FIRST SCHOOL

Glenmoor Road
Ferndown
Dorset BH228QE



Telephone: 01202 874400
Email: office@parley.dorset.sch.uk

Head teacher: Mrs Maryanne Pike

16th September 2011

Dear Parents/Carers,

Dorset County Council have produced a letter giving guidance on its procedure for admissions in 2012, a copy is enclosed.

Your child is due to transfer to middle school in September 2012 and it is very important that you register your preferences with County before the deadline of **15th January 2012**.

Dorset County Council are not providing paper applications but inviting parents to apply on-line at www.dorsetforyou.com/schooladmissions

If you do not have access to the internet please contact the school office and we can arrange to make a school computer available for use at the end of the school day.

If you specifically require a paper form, these can be obtained from the school office. However, please be aware that you will not be able to find out their outcome on-line but will have to wait for letters to be posted out.

If you have any queries regarding the process please contact the Dorset admissions team on 01305 221060 or alternatively, the school office.

Yours sincerely,

Mrs Maryanne Pike
Headteacher

Dorset County Council



School Admissions Team

Children's Services, Dorset County Council,
County Hall, Colliton Park,
Dorchester, Dorset, DT1 1XJ

Telephone: 01305 221060
Fax: 01305 228635
Email: admissions@dorsetcc.gov.uk
DX: DX 8716 Dorchester
Website: www.dorsetforyou.com/schooladmissions

Date: 01 September 2011

Dear Parent/Guardian

If your child is due to start school or move to the next stage school in September 2012 (generally because they must leave their current school in July) you **must** apply through your **home Local Authority (LA)**. If you live in another area (including Bournemouth/Poole) contact that LA to apply.

Before applying you must:

- Read "A Parents' Guide 2012-2013" which provides detailed information the application and admissions process (including late applications). Other LAs will have a similar guide;
- Check Admissions Policies for oversubscription criteria and supporting information required for your preferred school/s - available on Local Authority and school websites, you can telephone for a paper copy, or ask at open evenings.

Dorset Residents : Submit your application by the closing date. Failure to meet the date can significantly reduce your chances of an offer of your preferred school/s and may affect your transport entitlement. State ALL preferences even those in another LA area either:

- **On-line by 4pm via dorsetforyou.com/schooladmissions**
- **Or complete a paper form.** Return it to your current school or School Admissions

Important Dates for Normal Year of Entry Applications - September 2012	
Secondary (year 7) & Upper (year 9) Applications	Closing Date : 31 October 2011 Offer Date : 1 March 2012
Junior (year 3) & Middle (year 5) Applications	Closing Date : 15 January 2012 Offer Date : 20 April 2012
New Starters (4+)	Closing Date : 15 January 2012 Offer Date : 20 April 2012

If you apply on-line you will be able to view the outcome electronically on the relevant offer date. A letter will be posted on the offer date to all applicants with full details of the outcome of the application. If you move house at any time from now until your child starts school you **must** advise us immediately.

It is not possible for schools or the Local Authority to predict what criteria will be met or guarantee an offer of any school. You must consider naming more than one preference. If you do not name your catchment school or apply late (but were able to apply on time) and we have to re-direct to an alternative you will be responsible for the transport costs.

If you need any information or **help** completing the application please contact us for assistance. If your child has a Statement of Special Educational Need you must contact your SEN caseworker.

Yours faithfully

The School Admissions Team