

Welcome to

IRON ACTON C of E VC PRIMARY SCHOOL



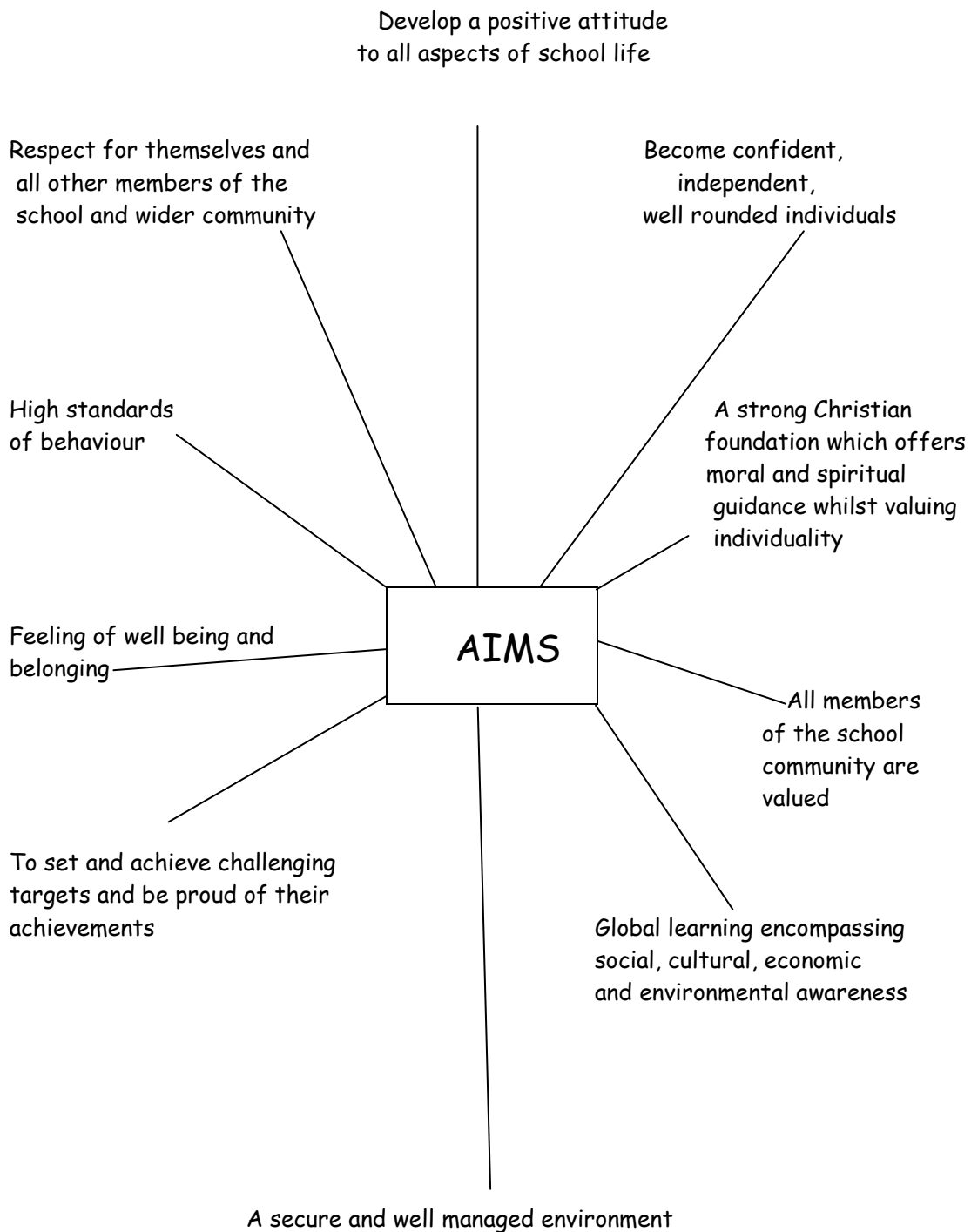
Thank you for showing an interest in our school and requesting a prospectus. We hope you will find it useful. Please come and visit us.

Contents

Page 1	Welcome
Page 2	Contents
Page 3	Aims and values
Page 4	Information about the school
Page 5	Links with the church and charity work
Page 6	Partnership with parents
Page 7	Friends of Iron Acton School
Page 8	Staff list
Page 9	Governors
Page 10	School day, After school clubs and emergency closure
Page 11	Schools meals and tuck shop
Page 12	School uniform
Pages 13- 15	Curriculum
Page 16	Absences, holiday
Page 17	Medical needs and accident procedures
Page 18	Policies and procedures

These are the aims and values which guide what we do in school

Iron Acton Primary School provides a safe, inclusive learning environment. High standards of behaviour and achievement are fostered by good quality teaching within a Christian context. All members of the school community are equally valued and provided with opportunities to develop their academic, physical and social potential.



THE SCHOOL

Iron Acton C of E Primary is a Voluntary Controlled School set in the village of Iron Acton which has a population of around 1300 and lies 9 miles north of the city of Bristol. The school was opened in January 1874 and retains many original features. Over the years there have been many alterations and improvements and the school now has two classrooms in the main building. One on the ground floor along with the head teacher's and the secretary's offices, the other is suspended above the school hall among the rafters! The third classroom is in an Elliott building close by. One year group is taught in the hall each morning. The hall is also used for assemblies, P.E., lunch, school concerts, social events and other activities. Connected to this building is the old head teacher's house which now contains a small group teaching room, staff room and pupil kitchen. Upstairs there are a resource room, toilets and a cloakroom.

Outside there are a good sized playground, an enclosed play area for younger pupils and a large playing field, with conservation and wildlife areas including a pond and native woodland.



In September 2011 there were 79 pupils on the school roll. We can take 12 children in each year group. Each class has two or three year groups. Most of the children come from Iron Acton and the surrounding villages but a significant number of children come from further afield to enjoy the benefits of a small village school.

Links with the church

The school is a voluntary controlled school in the diocese of Bristol. It has strong links with the village church, St James the less. The whole school attends the church for key Christian festivals such as Christmas and Easter and for the end of year celebration

Act of Collective Worship

Acts of collective worship are planned on a termly basis and are delivered to the key stages and whole school. They are led by members of staff and involve pupil participation wherever possible. Reverend Harrex regularly visits school to take an act of collective worship.

Religious visitors include Yate Assembly team and the Open Air Campaigners.

We also have visitors from local charities and societies

Caring for others

As a church school we place a strong emphasis on caring for others.

We sponsor Maria an orphan girl in Uganda.

At the annual Harvest festival the school nominates four main charities to be supported throughout the year.

In addition the school also supports National events such as Poppy appeal , Breast care awareness and local events such as the shoeboxes for Romania.



PARTNERSHIP WITH PARENTS

The school aims to maintain and develop good links with parents, the local parish and the wider community. This is accomplished through regular communication with parents, parental involvement in the classroom, and an active PTA (The Friends of Iron Acton Primary School) who organise social events and raise funds.

The school has a variety of ways to keep parents informed.

- Teachers are usually available at the start and the end of the day.
- A newsletter is sent home every Thursday either with the child or by email.
- Each half term an overview is sent home showing the work to be covered.
- There is a white board outside the office providing daily information.
- Each child has a reading diary where comments, advice, questions etc are exchanged.
- Parent evenings are organized three times a year to discuss children's progress and targets for the future.
- Reports are sent out at the end of each year.
- Curriculum evenings are organized focusing on specific subject areas.

Parents help in many areas of school life especially art, gardening, cooking, reading and other practical lessons.

PALS (parents and learning support)

This is a group run by parents for parents. They meet regularly to discuss school issues. They also organise curriculum evenings, talks by teachers and outside speakers. They produce a booklet full of practical information and run a lending library full of educational games and equipment for parents to borrow.



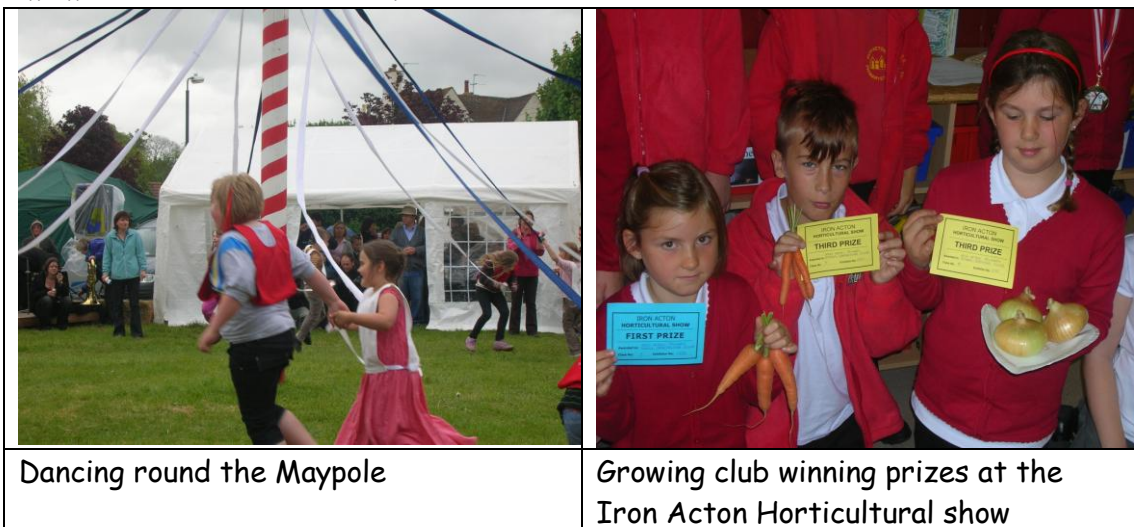
A Domino afternoon organised by PALS

THE FRIENDS OF IRON ACTON SCHOOL

The aim of the Friends is to support the school by raising money, helping with school events and organising social events. All parents/guardians of children in the school and all staff, teaching and non-teaching are members and welcome to join the committee. The highlights of their year are the Christmas and Summer Fairs.



The school community supports village events, for example providing Maypole dancers for the village May Day celebrations, attending Parish council meetings, performing in the church fair and Victorian evening. The school writes regular articles for the village news letter - Focal Poyntz. Villagers are welcome at school events and several older residents have been to school to share their memories with the children.



Staff list 2010-11

		Class Responsibilities	Subject Responsibilities
Head teacher	Mrs Bendeaux		History, Geography, RE, Act of collective worship, Assessment, Attendance, Special needs, SEAL, PSHE & PALs
Senior teacher	Mrs Kemp	Year 5 and 6	Literacy Music
Teachers	Miss Brewer	Class 1 - Reception and year 1 Year 2 (afternoons)	Early years Science Outdoor learning
	Miss Brooks	Class 2 - year 3/4	ICT PE
	Miss Cole	Class - year 2 (mornings)	Numeracy Modern foreign languages Gifted and talented
	Mr Kemp	Class 3 - year 5/6	Science
Higher Level Teaching Assistant	Mrs Jones		Art Design and Technology
Learning Support Assistants	Mrs Bellis Mrs Crumpton Mrs England Mrs Pilgrim		
School Administrators	Mrs Hall (Monday and Tuesday) Mrs Parry (Wednesday to Friday)		
Caretaker/cleaner	Mrs Taylor		
School Meals Supervisory Assistants	Mrs Bellis, Mrs Broderick Ms Lovell Mrs Ridler Mrs Edwards		
Kitchen Manager	Mrs Wilding		
Kitchen Assistant	Ms Thorne		
Road Crossing Patrol	Mrs Edwards		

We also welcome student teachers from local universities and work experience pupils from local schools and colleges.

GOVERNORS

The Governing Body of Iron Acton Primary School currently consists of thirteen members including the headteacher. The governors are a group of volunteers who bring areas of expertise and experience to support the head teacher in the running of the school. Each Governor belongs to the full Governing body, plus one or more committee.

The Full Governing body meet six times a year and committees meet more often.

Governors ensure the National Curriculum is delivered throughout the school, set statutory targets for pupils, ensure there is provision for Special Educational Needs , have an overview of Health and Safety, monitor behaviour, appoint staff and set and monitor of the school budget.

	Type	Special responsibilities
Mrs K Harmsworth	Parent	Chair ICT and Grants
Mr M Kirkham	Parent	Vice chair H & S And Safeguarding
Mrs J Collett	Community	Assessment and School improvement
Mr D Hatherell	Community	Staff training
Mr R Taylor	Parent	Curriculum
Mrs A England	Staff	SEN
Miss R Calver	L A	
Mrs S Sparkes	Foundation	Gifted and talented Inclusion, RE
Mrs Spare	Foundation	Art, Music Community cohesion
Dr Tofts	Parent	Equalities Numeracy & Science
Mrs R Wright	Foundation Governor	Attendance
Mrs A Webster	Parent	PALS Early Years
Helen Parry	Clerk to the Governors	

THE SCHOOL DAY

	Start	Break	Lunch	Break	Finish
Key Stage 1	8:55am	10:40-10:55am	12-1	2:00-2:10pm	3:15pm
Key Stage 2	8:55am	10:40-10:55am	12-1	-	3:15pm
Crossing Patrol	8:30am-9:05am		and	2:55pm-3:30pm	

The school can accept responsibility for your child whilst on the school premises from 8:45am. In bad weather the children will be allowed to go to their classrooms from this time until the start of registration at 8:55am.

The school has cycle racks. Children that have successfully completed their Cycling Proficiency may, if they wish, cycle to school. Other pupils may ride to school if accompanied by an adult

AFTER SCHOOL ACTIVITIES

Currently there are after school activities run by staff and/or parents. These run from 3:15pm to 4:00pm. Clubs change depending on staff availability and the weather. Typical clubs are ICT, football, netball and growing club.



Football club



Growing club

EMERGENCY SCHOOL CLOSURE

In extreme weather conditions it may be necessary to close the school at short notice. We will endeavor to inform parents as best we can in the following way:

- Local radio announcements on BBC Radio Bristol.
- South Gloucestershire council website
- A sign will be placed outside school.
- A text message will be sent to parents

SCHOOL MEALS

These are cooked on site by the kitchen manager. The South Gloucestershire School Meals Service offers a choice of meals, including a vegetarian option and the menu is sent to all parents and on view in the school notice board. Dinner money is collected on Mondays for the whole week or it can be paid termly on the first Monday of each term. This should be brought to school in a sealed envelope with the child's name and the number of dinners required clearly written on the front. The value of meals missed due to illness will normally be given as credit.

Children may bring packed lunches to school and we would encourage these to contain healthy food. For Health and Safety reasons, packed lunches should not include any hot drinks, glass containers, vacuum flasks, sweets or fizzy drinks.

A Tuck shop is run each morning break providing toast and fruit. Pupils in class 2 and 3 are responsible for their own money. Some pupils prefer to bring in a snack from home. This should be fruit, a plain biscuit or a bag of crisps and not any form of confectionery.

Through the National fruit and vegetable scheme key stage 1 children have the opportunity to have a free piece of fruit each afternoon.

Milk is free for the under-5's and parents may purchase milk for their child/ren over the age of five to drink during the school day.



SCHOOL UNIFORM



The school has a red uniform, which we feel is warm and friendly.

Items can be easily purchased from Any Sports at Yate or local stores.

PE Plain t-shirt and shorts, plimsols/daps or trainers
Tracksuits are advised in cold weather.

Swimwear - Key Stage 2 only -
One piece swimming costume for girls and swimming trunks for boys (not loose Bermuda shorts)



For all children - coat, hat, gloves and Wellingtons for wet/cold weather conditions.

All items should be permanently and clearly marked with the child's name.

Watches may be worn to school as may one pair of stud earrings. Other jewellery will not be accepted because of safety reasons or value if lost. Earrings must be removed when the child is engaged in physical activities (newly pierced ears may be taped). Children with long hair need to have this tied back and fringes should be kept off the face.

THE CURRICULUM

In the **Reception year** pupils follow the Foundation stage curriculum which aims to ensure a smooth transition from home and pre school providers and enable pupils to become fully integrated into all aspects of school life.

Pupils experience different areas of learning with an emphasis on practical "hands on" learning, developing independence and exploring the outdoor learning environment.



The Curriculum

We aim to provide a curriculum which is well balanced and meets the needs of each pupil. The curriculum includes Literacy, Numeracy, and RE, Science, ICT, Art, Design and Technology, History, Geography, French and Health education. We follow the National requirements and the locally agreed syllabus for RE.

Ofsted and denominational inspections were carried out in 2009

Each year Mrs Kemp organises an exciting Book week. The two highlights are the after school story evening and dressing up day



The curriculum

Safety

Pupils regularly listen to safety talks from the police, safety teams and the fire brigade.

Pupils in year 6 have the opportunity to undertake cycle proficiency.



Sport



All classes receive 2 hours of PE a week. Pupils in years 3-5 go swimming at Bradley Stoke Community centre. The school regularly takes part in sporting tournaments organised by the small school cluster, Brimsham Green School and South Gloucestershire. The whole school takes part in the annual sport's day.

Music

The school has a strong musical tradition. All pupils join in with singing and percussion. Pupils have received additional singing, brass and drumming workshops from South Gloucestershire's extended schools program. Key stage 2 pupils can learn the guitar with Mr Hicks. Younger pupils join in musical festival with local schools

Class 3 join in the annual Clifton Carol concert



Global awareness

From 2009-12 the school will be working on a project with Broadway Infant's school Yate, and schools in the Netherlands, Sweden, Crete and Hungary. French is taught by class teachers.

The curriculum

Visits for pupils outside of school over the last few terms have included class 2 visit to the Roman museum at Caerleon and class 3 visit to Bristol Mosque and London.



The whole school trip to the Welsh Folk Museum

SMALL SCHOOL CLUSTER

Iron Acton is proud of its small village school status. It belongs to an active cluster group with 9 other small schools in the local area which provides support, an opportunity to share interest and expertise. The schools work on joint projects such as Mummer's plays, sculpture days, dance workshops, orienteering and a Maths trail.



Class 2 country dancing at Tortworth school



Year 5 taking part in an orienteering day at Iron Acton

Year 6 pupils have the opportunity to attend an annual residential visit to a PGL camp with pupils from North Road and Rangeworthy.



Special Educational Needs

In a small school staff get to know pupils well and can usually meet their individual needs by using a variety of teaching methods and styles. However pupils may still need extra support with their work, medical needs or behaviour

The school can provide a variety of support ranging from informal in-class monitoring to working with external agencies to provide formal statements.

Mrs. Bendeaux is the school's special needs coordinator (SENCO) and she will work with class teachers to set up and monitor group or individual programmes based on pupils' needs (IEPs). Learning support assistants play an invaluable role in supporting individual and small groups of pupils. The school works in close partnership with parents, carers and external agencies.

Homework

Homework is given weekly depending on the age and ability of the pupils. Homework reinforces key skills, allows pupils to work independently and encourages self discipline. Pupils always have a week to complete the tasks and no homework is given over the holidays. There is a lunchtime homework club for pupils who are unable/unwilling to complete their work. Equipment can be borrowed from PALS lending library to help with the set tasks.

Transfer to secondary school

All children start their secondary education at the end of the school year in which they are eleven or Year 6. Brimsham Green School is the designated secondary school for Iron Acton village but many of our pupils live outside the village so they also go to a number of other secondary schools.

ABSENCES

The school has an attendance target of 95.5 %

If your child is away from school for any reason it is important to let the school know by a telephone call and on the morning of your child's first day of absence, followed up with a note. If a child is not in school and an explanation has not been received then the parents or guardian will be contacted by the school.

Parents may request a maximum of 10 school days' holiday in any one school year but this is not an entitlement. Holiday request forms are available from the school office.

MEDICINES

Under certain circumstances medication can be administered in school with written parental consent but this must be discussed on an individual basis. Children with asthma will be supported to use their own inhalers. For Key Stage 1 children these will be kept by the members of staff whilst Key Stage 2 children may take responsibility for their own inhalers.

We would also ask parents to inform us of any infectious diseases their child is suffering from in order to warn vulnerable individuals within the school community.

ACCIDENT PROCEDURES

Despite every effort care and concern, it is possible that your child may become ill whilst at school or have an accident. Minor accidents and illnesses are dealt with in school, the incident recorded and the child checked by a qualified First Aider. You will be informed if your child has had a significant accident or head injury during the school day. First Aid can be given in school but injuries requiring further treatment will mean the school needs to be able to contact parents.

SCHOOL HEALTH SERVICE

- The school works with a variety of other agencies and can arrange further help from other specialist agencies if needed.

ACCESS TO DOCUMENTS AND INFORMATION IN SCHOOL

We have many policies in school to ensure effective working procedures and to ensure the safety of staff and parents within school. Policies are regularly reviewed by staff and Governors.

The list below shows current policies in existence. Copies are available from the school office.

The school publicises key policies on the web site

Admissions		Homework
Adoption		ICT
Anti bullying		Inclusion
Art		Internet policy
Assessment		Literacy
Asthma		Marking
Attendance		Managing medical needs
Safeguarding		Monitoring
Capability		More able
Citizenship		Music
Code of conduct Governors		Numeracy
Code of conduct Pupils- Behaviour		Pay
Collective worship		PE
Community cohesion		Personal, social and health
Complaints procedures		Pupil restraint
Staff training		Purchasing policy
Design and technology		Racial equality
Disability awareness		Religious education
Drug		School visits
Equal Opportunities		Smoking
Fire drill		Science
Food		SEN policy
Foundation stage		Sex education
Geography		Spiritual development
Governor expenses		Swimming
Grievance		Visits
Health and safety		Teaching and learning
History		Whistle blowing

Other information about the school such as governor's minutes, Ofsted and denominational reports (other than confidential issues) etc. are available for inspection from the school office. If parents require multiple copies, a large number of policies or large documents a charge may be made to cover the cost of photocopying.